



S.A.S. GOVERNMENT DEGREE COLLEGE
NARAYANAPURAM, WEST GODAVARI DISTRICT-534406
(AFFILIATED TO ADIKAVI NANNAYA UNIVERSITY, RAJAMAHENDRAVARAM)

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ASAR & AADPI REPORT

2019-20

GOVERNMENT OF ANDHRA PRADESH
COMMISSIONERATE OF COLLEGIATE EDUCATION, A.P., VIJAYAWADA

CIRCULAR

Cir.No.01/AcadCell/ASAR & AADPI/2019-20, Dated 02-07-2020

Sub: Annual Self Appraisal Report (ASAR) and Academic Administrative and Development Performance Indicators (AADPI) – Submission of Lecturer/Physical Director/Librarian/Principal wise ASAR and AADPI score by 15th July 2020 for the academic year 2019-20 – Instructions Issued – Reg.

The attention of all the Principals of Government and Pvt. Aided Degree Colleges is invited to the subject cited that the ASAR and AADPI scores of all the Lecturers/Physical Directors/Librarians and Principals for the academic year 2019-20 have to be submitted to the CCE by uploading through web link on the website www.apcce.gov.in duly following the guidelines mentioned below.

ASAR:

- Each Lecturer/Physical Director/Librarian has to fill in the Self Evaluation Format of the ASAR and submit it to the Internal Quality Assurance Cell (IQAC) of the respective college through the Dept. I/C within the given time along with requisite evidences.
- The IQAC Co-ordinator has to validate the self evaluated grade/score based on the documentary evidences submitted by the Lecturer/Physical Director/Librarian and submit the copy to the Principal.
- The Principal has to verify the self evaluated grade/score of the Lecturer/Physical Director/Librarian forwarded by the IQAC. The Principal has to evaluate and award his/her grade/score to the Lecturer/Physical Director/ Librarian based on the documentary evidences. The Principals should keep in mind that there must be more objective, transparent and quantifiable criteria that should judge the merit of a teacher.
- The self evaluation grade/score of the Lecturer/Physical Director/Librarian and the grade/score awarded by the Principals are to be submitted online to the O/o CCE by the Principals of the college through the USER ID and Password given by CCE.

AADPI:

- All the Principals have to submit their self evaluated AADPI score to the RJDCE of the respective Zone within the given time along with requisite evidences.
- The RJDCE has to verify the self evaluated AADPI score and award score based on the documentary evidences submitted by the Principal. RJDCE's evaluation should be based on the performance of the Principals substantiated by the documentary proofs.
- The self evaluated ASDPI score of all the Principals and the score awarded by the RJDCEs of the respective Zone are to be submitted online to the O/o CCE for which User

Timelines for Submission of ASAR and AADPI Score:

Score	Details	Timeline
ASAR	Submission of self evaluated ASAR grade/ scores by Lecturer/Physical Director/ Librarian to IQAC along with Evidences through the Dept. I/C	06-07-2020
	Validation of the ASAR grade/ score of the Lecturer/Physical Director/Librarian by IQAC against the substantiating evidences and submission to the Principal.	13-07-2020
	Certification by the Principal and Uploading of scores online to the CCE.	15-07-2020
AADPI	Submission of self evaluated AADPI score by the Principals to respective RJDCE along with evidences.	06-07-2020
	Validation of the AADPI score submitted by the Principals and Certification by RJDCE	13-07-2020
	Uploading of AADPI scores of the Principals of all Govt. Degree Colleges and Pvt. Aided Degree Colleges by RJDCEs under their respective jurisdiction to the CCE through online	15-07-2020

Note:

1. The ASAR/AADPI grade/scores are to be related to 2019-20 academic year only. The Principals/RJDCEs should consider any activity for ASAR/AADPI grade/Score, it was on or after the commence date of academic year i.e., 01-06-2019 (like presentations/participations in Seminars, Publications, MRP, Books, Awarding research degrees under his/her guidance or any other activities).
2. FAC/In-charge Principals are also submit ASAR grade/Scores only (AADPI is only for regular Principals).
3. The Principals/RJDCEs should take care about predatory, fake or questionable Journals as well as Seminar's Certificates for awarding ASAR Scores.
4. No hard copy is to be submitted to the CCE. All hard copies of ASAR/AADPI grade/scores must be kept in the safe custody of the concerned Principals and RJDCEs respectively for further verification.
5. The Principals/ RJDCEs are to be submitted the activities taken up/participated during COVID19 as provision provided in the submission form.
6. The Principal/RJDCE will be held responsible for any lapse in the process.

**Sd/- M.M. Nayak, IAS.
Special Commissioner of Collegiate Education**

To

All the Principals of Govt. and Pvt. Aided Degree Colleges
All the RJDCEs

// True Copy Attested //


Academic Guidance Officer

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	Sri Aravinda Satajayanthi Govt Degree College, Narayananapuram, W.G.Dt
Name of the Lecturer with Employee ID No.	Dr. C. Chandra Sekhar - 0458317
Subject	English

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
	General English	Interactive, Lecture and ICT	I,II,III	60	60	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
	Communication & Soft Skills (CSS)	Interactive and ICT	II, III & IV	30	30		
Total				90	90	100	
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	

Grading Criteria: (a) **Good** : 80% & Above, (b) **Satisfactory** : Below 80% but 70% & Above and (c) **Not satisfactory**: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Dept. In-charge	Yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Did Examination Duties	Yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Paper presentation in a conference (Oct 24-26, 2019), participated in webinars.	Yes	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Conducted Student Seminars and Career Counselling, NSS	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	---	---	

6	Evidence of actively involved in guiding Ph.D. students.	---	---	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	--	---	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	Published an article in UGC list of Journals (Nov 2019).	Yes	
Total No. of Activities / Contributions involved in (No. of Yes)				4
Grading Obtained (Good / Satisfactory / Not satisfactory)				Good

Grading Criteria:

- (a) **Good:** Involved in at least 4 Activities
- (b) **Satisfactory:** 2-3 Activities
- (c) **Not-satisfactory:** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	
2	II - Activities	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	

Overall Grading Criteria:

- (a) **Good:** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) **Satisfactory:** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
- (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication):
The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:

Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	In Search of a Touchable Body: Christian Mission and Dalit Conversions	<i>Religions</i>	ISSN 2077-1444	32791-21100286926(Source Record ID)	November	0.6	10	
Total							10	

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	Dalits and the Spectacle of Victimhood in Telugu Cinema	Routledge, Taylor & Francis Group	978-0-367-43222-5	International	2019	Single Author Chapter	05	
Total							05	

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

		Particulars	Score
a.	Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b.	Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)		20
	MOOCs (developed in 4 quadrant) per module/lecture		05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)		08
d. e-Content (MANA TV/ LMS)	Development of e-Content in 4 quadrants for a complete course/e-book		12
	e-Content (developed in 4 quadrants) per module		05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)		02
	Editor of e-content for complete course/ paper /e-book		10
S.No.	Subject / Paper	e-learning Module	Date / Period

Total		
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D. Research Guidance/ Projects**i. Research Guidance:**

- i. M.Phil. Degree awarded : 02 per candidate
- ii. Ph.D. Thesis submitted : 05 per candidate
- iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. Research Projects Completed:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05

National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	As Dalits Speak for Themselves: Religious Conversion as a Socio-Spiritual Experience	India China Institute, New York	International (Presented Via Skype)	Oct 24-26, 2019	07	
Total					07	

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

- 1.
- 2.
- 3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks

Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good		
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good		
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals	10		
B. Publications other than Journals (Books, chapters in Books)	05		
C. Creation of ICT			
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars	07		
Total (Category – III)	22		

Signature of the Lecturer

Signature of the Dept. I/C
Declaration by the Candidate

Signature of the Principal

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	SAS GDC, Narayananapuram
Name of the Lecturer with Employee ID No.	Ch.Ramadevi
Subject	Commerce

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Business economics	Lecture	I&II SEM	20×8=160	160	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Corporate accounting, accounts for service organisation	Lecture	III&IV SEM	20×8=160	160		
3	Commercial geography, goods and service tax	Lecture	V SEM	20×8=160	160		
4	Auditing, marketing	Lecture	VI SEM	20×8=160	160		
Total				640	640	100%	
Grading Obtained (Good / Satisfactory / Not satisfactory)						GOOD	

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	WEC, Consumer club	Yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Did examination work,duties	Yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	3workshops29-10-19,19to21-11-2019,10-12-2019	Yes	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Student seminars, field trip	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	Project works quiz	yes	
6	Evidence of actively involved in guiding Ph.D. students.	-	-	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	-	-	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	-	-	
Total No. of Activities / Contributions involved in (No. of Yes)				05

Grading Criteria:

- (a) **Good:** Involved in at least 4 Activities
- (b) **Satisfactory:** 2-3 Activities
- (c) **Not-satisfactory:** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	
2	II - Activities	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	

Overall Grading Criteria:

- (a) **Good:** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) **Satisfactory:** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
- (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration

and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students Ph.D. award letter, etc.,

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:

Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

							Total	-

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
							Total	-

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars	Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)	05
b. Design of new curricula and courses (per Curricula / Course)	02

c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20			
	MOOCs (developed in 4 quadrant) per module/lecture	05			
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02			
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08			
d. e-Content (MANA TV/ LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12			
	e-Content (developed in 4 quadrants) per module	05			
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02			
	Editor of e-content for complete course/ paper /e-book	10			
S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total					

D. Research Guidance/ Projects

i. Research Guidance:

- i. M.Phil. Degree awarded : 02 per candidate
- ii. Ph.D. Thesis submitted : 05 per candidate
- iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				

Total		
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Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding	Grant	Date and	Score Obtained	Score as per

		Agency	Mobilised in Rs.	Period	(Self Evaluation)	the Principal Evaluation
		Total				

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
		Total					

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. Patents:

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						-

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.
3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

- 1.
- 2.
- 3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category I : Teaching (Good / Satisfactory / Not satisfactory)	Good		
Category II : Activities (Good / Satisfactory / Not satisfactory)	Good		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good		
Category III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	05		
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars			

Total (Category III)	5		
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Signature of the Lecturer

Signature of the Dept. I/C

Signature of the IQAC Coordinator
Declaration by the Candidate

Signature of the Principal

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.



Ch.Ramadevi

Contact lecturer in commerce

Signature of the Lecturer

Ryan

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	SAS GDC,NARAYANAPURAM
Name of the Lecturer with Emp ID & CFMS-ID Nos.	BONAM,PARVATI
Subject	COMMERCE

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Business org & Mgt Business Environment	Lecture	I&II SEM	$20 \times 8 = 160$	160	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Banking Theory & Practice Income Tax	Lecture	III&IV Sem	$20 \times 8 = 160$	160		
3	Cost Accounting Rural Farm Credit	Lecture	V Sem	$20 \times 8 = 160$	160		
4	Management Accounting Marketing of Finance Service	Lecture	IV Sem	$20 \times 8 = 160$	160		
Total				640	640	100%	
Grading Obtained (Good / Satisfactory / Not satisfactory)						GOOD	

Grading Criteria: (a) **Good** : 80% & Above, (b) **Satisfactory** : Below 80% but 70% & Above and (c) **Not satisfactory**: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution (all activities/ contributions shall be considered in the present academic year only)	Name of the Activity Date / Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director Co-ordinator/ Warden etc.	Consumer club	YES	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Did Examination work & Duties	YES	
3	Professional Development: (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	No	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services	Fieldtrip , Student seminars,	YES	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities	Project works, quizzes	YES	
6	Evidence of actively involved in guiding Ph.D. students	NO	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	NO	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	NO	
Total No. of Activities / Contributions involved in (No. of Yes)				04
Grading Obtained (Good / Satisfactory / Not satisfactory)				GOOD

Grading Criteria:

- (a) **Good:** Involved in at least 4 Activities
- (b) **Satisfactory:** 2-3 Activities
- (c) **Not-satisfactory:** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	GOOD	
2	II - Activities	GOOD	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		GOOD	

Overall Grading Criteria:

- (a) **Good:** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) **Satisfactory:** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II). (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration

and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication): The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
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01								
	Total							

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total							

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars				Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)				05
b. Design of new curricula and courses (per Curricula / Course)				02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)			20
	MOOCs (developed in 4 quadrant) per module/lecture			05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)			02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)			08
d. e-Content (LMS)	Development of e-Content in 4 quadrants for a complete course/e-book			12
	e-Content (developed in 4 quadrants) per module			05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)			02
	Editor of e-content for complete course/ paper /e-book			10
S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)
01				
Total				

D. Research Guidance/ Projects

i. Research Guidance:

- i. M.Phil. Degree awarded : 02 per candidate
- ii. Ph.D. Thesis submitted : 05 per candidate
- iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

					Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. Research Projects Completed:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Research Projects Ongoing:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. Patents:

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. *Policy Documents: Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

Total						

iii. Fellowship/ Awards:

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F.*Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1. Consumer day

2. Field visit

ABSTRACT OF GRADE / SCORE

	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	GOOD		
Category – II : Activities (Good / Satisfactory / Not satisfactory)	GOOD		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	GOOD		
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	05		
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			

E. iii. Awards/Fellowship			
F.Invited Lectures in Conferences / Seminars			
Total (Category – III)	5		

Signature of the Lecturer

Declaration by the Candidate

Signature of the Dept. I/C

Signature of the IQAC Coordinator

Signature of the Principal

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM
Name of the Lecturer with Employee ID No.	UMASANKAR KUSUMA
Subject	POLITICAL SCIENCE

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No .	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Basic Concept Of Political Science & Political Institutions	Lecturer	I&ii sem	20*80=160	160	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Indian constitution & Indian Political Process	Lecturer	iii&iv sem	20*80=160	160		
3	Indian political thought&Western Political Thought	Lecturer	V sem	20*80=160	160		
4	Local Self Govt.in Andhra Pradesh.	Lecturer	Vi sem	20*4=80	80		

Total	560	560	100	
Grading Obtained (Good / Satisfactory / Not satisfactory)			GOOD	

Grading Criteria: (a) **Good** : 80% & Above, (b) **Satisfactory** : Below 80% but 70% & Above and (c) **Not satisfactory**: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No	Name of the Activity / Contribution	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Yes	Yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Yes	Yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Yes	Yes	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Yes	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	No	No	
6	Evidence of actively involved in guiding Ph.D. students.	No	No	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	No	No	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	No	No	
Total No. of Activities / Contributions involved in (No. of Yes)			4	
Grading Obtained (Good / Satisfactory / Not satisfactory)			Good	

Grading Criteria:

- (a) **Good:** Involved in at least 4 Activities
- (b) **Satisfactory:** 2-3 Activities
- (c) **Not-satisfactory:** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	
2	II - Activities	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	

Overall Grading Criteria:

- (a) **Good:** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) **Satisfactory:** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
- (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or

deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication):
The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No .	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

								Total

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
								Total

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars		Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)		05
b. Design of new curricula and courses (per Curricula / Course)		02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20

	MOOCs (developed in 4 quadrant) per module/lecture	05			
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02			
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08			
d. e-Content (MANA TV/ LMS)	Development of e-Content in 4 quadrants for a complete course/e-book	12			
	e-Content (developed in 4 quadrants) per module	05			
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02			
	Editor of e-content for complete course/ paper /e-book	10			
S.No .	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	Know your Political thinkers.	Students with images	1-9-2019	5	
2		Of Political thinkers			
3					
Total				5	

D. Research Guidance/ Projects

i. Research Guidance:

- i. M.Phil. Degree awarded : 02 per candidate
- ii. Ph.D. Thesis submitted : 05 per candidate
- iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. Research Projects Completed:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. Research Projects Ongoing:

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

			Rs.			
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. Patents:

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status	Date and	Score Obtained	Score as per
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ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

iii. Fellowship/ Awards:

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
	Total					

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1. Constitution Day
- 2.
- 3.

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good		
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good		
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	5		
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars	7		

Total (Category – III)	12		
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Signature of the Lecturer

Signature of the Dept. I/C

Signature of the IQAC Coordinator
Declaration by the Candidate

Signature of the Principal

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Lecturer

K. UMASANKAR.

Contract Lecturer in political Science

SAS GDC, Narayananapuram.

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Signature of the Principal

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	SAS ,GDC, Narayananapuram,WG District.
Name of the Lecturer with Employee ID No.	P. Bhaskara rao
Subject	History

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1.	Ancient Indian History & culture (from earliest times to 600 AD)	Lecture	1	75	75	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2.	Early Medieval Indian History & Culture (600 AD to 1526 AD)	Lecture	2	75	75		
3.	Late Medieval & Colonial History of India (1526 to 1857 AD)	Lecture	3	75	75		
4.	Social Reform Movement & Freedom Struggle (1820 to 1947AD)	Lecture	4	75	75		

5.	Age of Rationalism and Humanism The world between 15th&18th Centuries	Lecture	5 A	75	75		
6.	History & Culture of Andhra Desa (from 12th to 19th century AD)	Lecture	5B	75	75		
7.	History of Modern Europe (from 19th century to1945 AD)	Lecture	6A(E)	75	75		
8.	Cultural Tourism in Andhra Pradesh	Lecture	6 A-1(C)	75	75		
9.	Popular Movement in Andhra Desa (1848 to 1956 AD)	Lecture	6 A-2(C)	75	75		
10.	Contemporary History of Andhra Pradesh (1956-2014 AD)	Lecture	6 A-3(C)	75	75		
Total				750	750	100%	
Grading Obtained (Good / Satisfactory / Not satisfactory)						Good	

Grading Criteria: (a) **Good** : 80% & Above, (b) **Satisfactory** : Below 80% but 70% & Above and (c) **Not satisfactory**: Less than 70%

Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Cultural activities/Dept.of History	Yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Invigilation work/spot valuation	Yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	State level workshop/AP History Congress Sessions	Yes	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Seminars,Quiz, field visit, swatcha bharat	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	Student campaign	Yes	
6	Evidence of actively involved in guiding Ph.D. students.	----	No	
7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	-----	No	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.			
Total No. of Activities / Contributions involved in (No. of Yes)				5
Grading Obtained (Good / Satisfactory / Not satisfactory)				Good

Grading Criteria:

- (a) ***Good:*** Involved in at least 4 Activities
- (b) ***Satisfactory:*** 2-3 Activities
- (c) ***Not-satisfactory:*** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	Good	
2	II - Activities	Good	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		Good	

Overall Grading Criteria:

- (a) ***Good:*** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) ***Satisfactory:*** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
- (c) ***Not Satisfactory:*** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or

deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication):
 The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars	Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)	05
b. Design of new curricula and courses (per Curricula / Course)	02
c. MOOCs Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)	20

	MOOCs (developed in 4 quadrant) per module/lecture		05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		02		
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)		08		
d. e-Content (MANA TV/ LMS)	Development of e-Content in 4 quadrants for a complete course/e-book		12		
	e-Content (developed in 4 quadrants) per module		05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)		02		
	Editor of e-content for complete course/ paper /e-book		10		
S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1.	Cultural Tourism in Andhra Pradesh	Pedagogical method	5-11-2019	05	
Total				05	

D. Research Guidance/ Projects

i. Research Guidance:

- i. M.Phil. Degree awarded : 02 per candidate
- ii. Ph.D. Thesis submitted : 05 per candidate
- iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				

3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

E. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	Gandhian era	Dept of History	College level	18.3.20	02	
Total					02	

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

1. workshop certificate
2. spot valuation relieving certificate
3. AP History congress Attendance certificate

ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	Good		
Category – II : Activities (Good / Satisfactory / Not satisfactory)	Good		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	Good		
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	05		
D. i. Research Guidance			
D. ii. Research Projects Completed			
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			

F. Invited Lectures in Conferences / Seminars	02		
Total (Category – III)	07		

Signature of the Lecturer

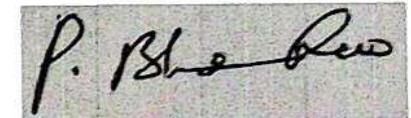
Signature of the Dept. I/C

Signature of the IQAC Coordinator

Signature of the Principal

Declaration by the Candidate

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.



Signature of the Lecturer

P. Bhaskara rao

Contract lecture in History

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

Commissionerate of Collegiate Education, A.P., Vijayawada
ANNUAL SELF-APPRAISAL REPORT (ASAR) FOR THE COLLEGE TEACHERS
(As per G.O. Ms. No. 14 Higher Education (UE) Department, Govt. A.P. Dated; 13-02-2019)

ASAR Score for the Academic Year	1 st June, 2019 to 30 th April, 2020 (Academic Year 2019-20)
Name of the College	SAS.GOVT.DEGREE COLLEGE, NARAYANAPURAM
Name of the Lecturer with Employee ID No.	B.RAJU
Subject	ZOOLOGY

ASSESSMENT CRITERIA AND METHODOLOGY FOR COLLEGE TEACHERS

CATEGORY-I: TEACHING (includes Lectures, Practicals, Tutorials and other teaching related Activities)

S.No.	Subject / Paper Taught	Method Adopted	Date / Semester	No. of Classes Assigned	No. of Classes Taught	Grading as per Self Evaluation	Grading as per the Principal Evaluation
1	Zoology-I	Lecture	I	7x16=112	112	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100	(Total No. of Classes Taught per Academic Year ÷ Total No. of Classes Assigned per Academic Year) X 100
2	Zoology-II	Lecture	II	7x16=112	112		
3	Zoology-III	Lecture	III	7x16=112	112		
4	Zoology-IV	Lecture	IV	7x16=112	112		
5	Zoology-V	Lecture	V	6x16=96	96		
6	Zoology-VI	Lecture	V	6x16=96	96		
7	Zoology-Elective	Lecture	VI	5x16=80	80		
8	Zoology-Cluster-Paper-I	Lecture	VI	5x16=80	80		
9	Zoology--Cluster-Paper-II	Lecture	VI	5x16=80	80		

10	Zoology-Cluster-Paper-III	Lecture	VI	5x16=80	80		
		Total		960	960	100	
		Grading Obtained (Good / Satisfactory / Not satisfactory)			GOOD		

Grading Criteria: (a) *Good* : 80% & Above, (b) *Satisfactory* : Below 80% but 70% & Above and (c) *Not satisfactory*: Less than 70%
Note: The Principal should verify the No. of classes taught by Lecturers as per the Mobile App usage in the College Web portal (the Lecturers should also attach screen shot of mobile app as an evidence for No. of classes taught).

CATEGORY II: ACTIVITIES (Involvement in the College Students related Activities/Research Activities)

S.No.	Name of the Activity / Contribution	Name of the Activity Date /Period	Self Evaluation (Yes / No)	Principal Evaluation (Yes / No)
1	Administrative Responsibilities such as Dept. In-charge/ Chairperson/ Dean/ Director/ Co-ordinator/ Warden etc.	Admissions, Sports, NSS, R RC, Member in various committees	Yes	
2	Examination and Evaluation Duties assigned by the College or attending the Examination Paper Evaluation.	Attended Evaluation	Yes	
3	Professional Development; (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses/RC/OC/ARPIT, dissemination and general articles and any other contribution)	Nil	No	
4	Student related Co-curricular, Extension and Field based Activities such as Student Clubs, Career Counselling, Study Visits, Student Seminars and other events, Cultural, Sports, NCC, NSS and Community Services.	Field visits, Student seminars	Yes	
5	Organising Seminars/ Conferences/ Workshops/ other College Activities.	Nil	No	
6	Evidence of actively involved in guiding Ph.D. students.	Nil	No	

7	Conducting Minor or Major Research Project sponsored by National or International Agencies.	Nil	No	
8	At least one single or joint Publication in peer- reviewed or UGC list of Journals.	Nil	No	
Total No. of Activities / Contributions involved in (No. of Yes)			3	
Grading Obtained (Good / Satisfactory / Not satisfactory)			Satisfactory	

Grading Criteria:

- (a) **Good:** Involved in at least 4 Activities
- (b) **Satisfactory:** 2-3 Activities
- (c) **Not-satisfactory:** Less than 2 Activities.

Note: For every Activity/ Contribution necessary evidences should be attached

OVERALL GRADING:

S.No.	Category	Grading Obtained (Good / Satisfactory / Not satisfactory)	
		As per Self Evaluation	As per the Principal Evaluation
1	I - Teaching	GOOD	
2	II - Activities	Satisfactory	
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)		GOOD	

Overall Grading Criteria:

- (a) **Good:** Good in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II)
- (b) **Satisfactory:** Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II).
- (c) **Not Satisfactory:** If neither Good nor Satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Category - I and Category - II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for calculation of grade due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down as per the Acts, Statutes and Ordinances of the parent institution.

CATEGORY-III: ACADEMIC / RESEARCH ACTIVITIES:

Methodology for College Teachers for calculating Academic / Research Score: Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,.

A. Research Papers in Peer Reviewed /UGC listed Journals (Faculty of Sciences -08/ Faculty of Other Disciplines – 10 per publication):
The Score for joint publications shall be calculated in the following manner: (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Paper presented as part of edited book or proceeding then it can be claimed only once.

The Research score for research papers would be augmented in Peer Reviewed /Referred /UGC listed journals:						
Impact Factor (IF)	Without IF	Less than 1	Between 1 and 2	Between 2 and 5	Between 5 and 10	Above 10
Score	5 Points	10 Points	15 Points	20 Points	25 Points	30 Points

S.No.	Title with Page No.	Name of the Journal (Scopus/ ICI/ Web of Science)	ISSN/ ISBN No.	UGC List No.	Month / Period	Impact Factor	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

B. Publications (Other Than Research Papers)

(a) Books authored which are published by;					(b) Translation works in Indian and Foreign Languages by qualified faculties	
12 per International Publishers	10 per National Publishers	05 per Chapter in Edited Book	10 per Editor of Book by International Publisher	08 per Editor of Book by National Publisher	03 per Chapter or Research paper	08 per Book

S.No.	Title of the Book	Name of the Publisher	ISSN/ISBN No.	International/ National	Date / Period	Single Author/ Chapter	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total								

C. Creation of ICT mediated Teaching Learning Pedagogy and content development of new and innovative courses and curricula

Particulars				Score
a. Development of Innovative pedagogy (Pedagogical strategies (P1 to Px) adopted in the class room)				05
b. Design of new curricula and courses (per Curricula / Course)				02
c. MOOCs	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/ credit)			20
	MOOCs (developed in 4 quadrant) per module/lecture			05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)			02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)			08
d. e-Content (MANA TV/ LMS)	Development of e-Content in 4 quadrants for a complete course/e-book			12
	e-Content (developed in 4 quadrants) per module			05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)			02
	Editor of e-content for complete course/ paper /e-book			10
S.No.	Subject / Paper	e-learning Module	Date / Period	Score Obtained (Self Evaluation)
1	Zoology-I	Pedagogical Method	3	05
2	Zoology-II	Pedagogical Method	2	05
3	Zoology-III	Pedagogical Method	4	05
4	Zoology-IV	Pedagogical Method	1	05
5	Zoology-V	Pedagogical Method	1	05
6	Zoology-VI	Pedagogical Method	1	05
Total				30

D. Research Guidance/ Projects

i. Research Guidance:

i. M.Phil. Degree awarded : 02 per candidate
 ii. Ph.D. Thesis submitted : 05 per candidate
 iii. Ph.D. Degree awarded : 10 per candidate

S.No.	Research Guidance	No. of Candidates (Awarded/ Submitted)	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
1	M.Phil. (Awarded)				
2	Ph.D. (Submitted)				
3	Ph.D. (Awarded)				
Total					

Note: For Joint Supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor, both shall get 70% each.

ii. **Research Projects Completed:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	10 per Project
Grant Mobilised less than Rs. 10 lakhs	05 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iii. **Research Projects Ongoing:**

Faculty of any Discipline	Score
Grant Mobilised more than Rs. 10 lakhs	05 per Project
Grant Mobilised less than Rs. 10 lakhs	02 per Project

S.No.	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

iv. **Consultancy Projects:** 03 per each Project:

S.No.	Category (Completed / Ongoing)	Title	Funding Agency	Grant Mobilised in Rs.	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total							

Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.

E. Patents, Policy Documents and Awards/Fellowship:

i. **Patents:**

Faculty of any Discipline	Score
International	10 per Patent
National	07 per Patent

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

ii. ***Policy Documents:** Submitted to an International Body/Organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government.

Faculty of any Discipline	Score
International	10 per Document
National	07 per Document
State	04 per Document

S.No.	Title	Agency	Status (International / National/State)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

Total		
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iii. **Fellowship/ Awards:**

Faculty of any Discipline	Score
International	07 per Award/ Fellowship
National	05 per Award/ Fellowship

S.No.	Title	Agency	Status (International / National)	Date and Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation
Total						

F. *Invited Lectures Delivered in Conferences / Seminars:

Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)

Faculty of any Discipline	Score
International (Abroad)	07
International (within country)	05
National	03
State / University	02

S.No.	Title of the Paper	Organised By	International/ National/ State/ University level	Date / Period	Score Obtained (Self Evaluation)	Score as per the Principal Evaluation

Total						

Note: 1. *For the purpose of calculating research score of the teacher, the combined research score from the categories of E.ii. Policy Document and F. Invited Lectures/ Resource Person/ Paper presentation shall have an upper capping of thirty per cent of the total Research Score of the teacher concerned.

2. The research score shall be from the minimum of three categories out of six categories.

3. The self assessment score should be based on objectively verifiable records.

List of Enclosures:

- 1.
- 2.
- 3.

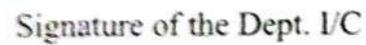
ABSTRACT OF GRADE / SCORE

Criteria of Evaluation	Grade /Score Obtained (Self Evaluation)	Grade /Score given by the Principal	Remarks
Category – I : Teaching (Good / Satisfactory / Not satisfactory)	100		
Category – II : Activities (Good / Satisfactory / Not satisfactory)	75		
Overall Grading Obtained (Good / Satisfactory / Not satisfactory)	87.2		
Category – III : Academic/Research Activities			
A. Research Papers Published in Journals			
B. Publications other than Journals (Books, chapters in Books)			
C. Creation of ICT	30		
D. i. Research Guidance			
D. ii. Research Projects Completed			

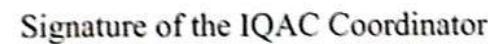
D. iii. Research Projects Ongoing			
D. iv. Consultancy			
E. i. Patents			
E. ii. Policy Document			
E. iii. Awards/Fellowship			
F. Invited Lectures in Conferences / Seminars			
Total (Category - III)	30		



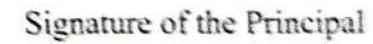
Signature of the Lecturer



Signature of the Dept. I/C



Signature of the IQAC Coordinator



Signature of the Principal

Declaration by the Candidate

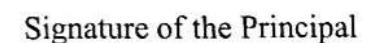
I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

A handwritten signature consisting of the letters 'b.' followed by a stylized surname.

Signature of the Lecturer

Certification by the Principal

I hereby certify that the substantiating evidence and information furnished by the incumbent and found it to be true.

A handwritten signature of the Principal.

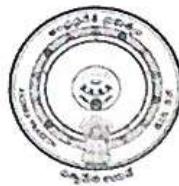


Government of Andhra Pradesh
Commissionerate of Collegiate Education



ASAR 2019-20 Submitted Data

1	Zone	ZONE-2	
2	District	WEST GODAVARI	
3	College	GDC(SASJ) NARAYANAPURAM	
4	College Type	Government	
5	Name of the Employee	V DURGA PRAVEENA	
6	Designation	Lecturer	
7	Subject	Chemistry	
8	Employee ID	0452017	
9	Participated Activities during COVID19	Conducted online classes and participated in international webinar and FDP IQAC WORKS	
Category	Name of the Criteria	Grading / Score obtained (by Self Evaluation)	Grading / Score (given by the Principal)
I	Teaching	Good	Good
II	Activities	Good	Good
	Overall Grading Obtained	Good	Good
III	Academic / Research Activities		
A	Research Papers Published in Journals	00	00
B	Publications other than Research Papers	00	00
C	Creation of ICT	15	15
D	i. Research Guidance	00	00
	ii. Research Projects Completed	00	00
	iii. Research Projects Ongoing	00	00
	iv. Consultancy Projects	00	00
E	i. Patents	00	00
	ii. Policy Documents	00	00
	iii. Awards / Fellowship	00	00
F	Invited Lectures Delivered in	00	00



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ASAR 2019-20 Submitted Data

1	Zone	ZONE-2	
2	District	WEST GODAVARI	
3	College	GDC(SASJ) NARAYANAPURAM	
4	College Type	Government	
5	Name of the Employee	C Chandra Sekhar	
6	Designation	Lecturer	
7	Subject	English	
8	Employee ID	0458317	
9	Participated Activities during COVID19	Conducted online classes conducted international e Conference	
Category	Name of the Criteria	Grading / Score obtained (by Self Evaluation)	Grading / Score (given by the Principal)
I	Teaching	Good	Good
II	Activities	Good	Good
	Overall Grading Obtained	Good	Good
III	Academic / Research Activities		
A	Research Papers Published in Journals	10	10
B	Publications other than Research Papers	05	05
C	Creation of ICT	00	00
D	i. Research Guidance	00	00
	ii. Research Projects Completed	00	00
	iii. Research Projects Ongoing	00	00
	iv. Consultancy Projects	00	00
E	i. Patents	00	00
	ii. Policy Documents	00	00
	iii. Awards / Fellowship	00	00
F	Invited Lectures Delivered in Conferences /	07	07

2714	GDC(HRD8) BHIMAVARAM	WEST GODAVARI	C Ravikumar	Commerce	Good	Satisfactory	Good	0	0	0	0
2715	GDC(HRD8) BHIMAVARAM	WEST GODAVARI	Dr K Siverupa Rani	Economics	Good	Good	Good	18	30	0	0
2716	GDC(HRD8) BHIMAVARAM	WEST GODAVARI	Dr T Akkiraju	English	Good	Good	Good	60	5	0	0
2717	GDC(BABJ) NARAYANAPURAM	WEST GODAVARI	V DURGA PRIYEEINA	Chemistry	Good	Good	Good	00	00	15	00
2718	GDC(BABJ) NARAYANAPURAM	WEST GODAVARI	Abdul Rehheed	Chemistry	Good	Satisfactory	Good	00	00	10	00
2719	GDC(BABJ) NARAYANAPURAM	WEST GODAVARI	Yadavalli Radha Krishna	Commerce	Good	Good	Good	00	00	05	00
2720	GDC(BABJ) NARAYANAPURAM	WEST GODAVARI	M RAMBABU	Economics	Good	Good	Good	00	05	00	00
2721	GDC(BABJ) NARAYANAPURAM	WEST GODAVARI	C Chandra Sekhar	English	Good	Good	Good	10	05	00	00
2722	GDC(SCIM) TANUKU	WEST GODAVARI	P Srinivasa Rao	Botany	Good	Good	Good	0	0	5	0
2723	GDC(SCIM) TANUKU	WEST GODAVARI	N I D Prasad	Botany	Good	Good	Good	0	0	0	0
2724	GDC(SCIM) TANUKU	WEST GODAVARI	P Balakrishna	Chemistry	Good	Good	Good	0	0	5	0
2725	GDC(SCIM) TANUKU	WEST GODAVARI	C G S N RAJ KUMAR	Chemistry	Good	Good	Good	0	0	0	0
2726	GDC(SCIM) TANUKU	WEST GODAVARI	KAVITI VENKATA RAO	Chemistry	Good	Good	Good	0	0	15	0
2727	GDC(SCIM) TANUKU	WEST GODAVARI	R JALABABU	Chemistry	Good	Good	Good	11	0	0	0
2728	GDC(SCIM) TANUKU	WEST GODAVARI	A MARUTHI DEVI CHOWDARY	Commerce	Good	Good	Good	0	0	0	0
2729	GDC(SCIM) TANUKU	WEST GODAVARI	BANDI LAKSHMI	Commerce	Good	Good	Good	0	0	0	0
2730	GDC(SCIM) TANUKU	WEST GODAVARI	M RAJANI	Computer Science	Good	Good	Good	5	0	0	0
2731	GDC(SCIM) TANUKU	WEST GODAVARI	G J SUGUNA RAJU	Economics	Good	Good	Good	0	0	5	0
2732	GDC(SCIM) TANUKU	WEST GODAVARI	Dr B Revikumar	Electronics	Good	Good	Good	0	0	21	0
2733	GDC(SCIM) TANUKU	WEST GODAVARI	R CH Nageswara Rao	English	Good	Good	Good	0	0	0	0
2734	GDC(SCIM) TANUKU	WEST GODAVARI	V Sivaprasakash	History	Good	Good	Good	0	0	5	0
2735	GDC(SCIM) TANUKU	WEST GODAVARI	GOKAVARAPU CHANDRASEKHAR	Mathematics	Good	Good	Good	0	0	25	0
2736	GDC(SCIM) TANUKU	WEST GODAVARI	R S M BHOPAL	Mathematics	Good	Good	Good	0	0	10	0
2737	GDC(SCIM) TANUKU	WEST GODAVARI	T SONY	Micro-Biology	Good	Good	Good	0	0	0	0
2738	GDC(SCIM) TANUKU	WEST GODAVARI	CH CH Srinivasu	Physics	Good	Good	Good	0	0	5	0
2739	GDC(SCIM) TANUKU	WEST GODAVARI	N V R D Padmalatha	Physics	Good	Good	Good	0	0	5	0
2740	GDC(SCIM) TANUKU	WEST GODAVARI	PVL Narayana	Physics	Good	Good	Good	0	0	10	0
2741	GDC(SCIM) TANUKU	WEST GODAVARI	B Durga Lakshmi	Physics	Good	Good	Good	0	0	21	0
2742	GDC(SCIM) TANUKU	WEST GODAVARI	A SESHAGIRI RAO	Physics	Good	Good	Good	0	0	0	0
2743	GDC(SCIM) TANUKU	WEST GODAVARI	CH JAGADAMBICA	Telugu	Good	Good	Good	0	0	0	0
2744	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	Dr P SRAVANTHI	Botany	Good	Good	Good	0	0	5	0
2745	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	T Srinivasarao	Chemistry	Good	Good	Good	0	0	0	0
2746	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	V SRIDHAR	Chemistry	Good	Good	Good	0	0	0	0
2747	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	K NAGA SURYANARAYANA	Commerce	Good	Good	Good	0	0	0	0
2748	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	J VIJAYALAKSHMI	Commerce	Good	Good	Good	0	0	0	0
2749	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	S PURUSHOTHAM	Economics	Good	Good	Good	0	0	0	0
2750	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	M SRI KAMESWARA RAO	Mathematics	Good	Good	Good	0	0	5	0
2751	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	G PRAKASAM BABU	Mathematics	Good	Good	Good	0	0	0	0
2752	GDC(SVRK) NIDADAVOLE	WEST GODAVARI	K VENKATESWARA RAO	Physics	Good	Good	Good	0	0	0	0

163	GDC(W) VISHAKAPATNAM	VISHAKAPATNAM	Government	R KIRANMAYI	Physical Education	Good	Good	Good	Satisfactory	Good	Good
164	SRI VENKATESWARA VIDYAPEETH DEGREE COLLEGE VISAKHAPATNAM	VISHAKAPATNAM	Aided	DR U LAWRENCE	Physical Education	Good	Satisfactory	Good	Satisfactory	Good	Good
165	ST.JOSEPH DEGREE COLLEGE(W), WALTAIR	VISHAKAPATNAM	Aided	Dr Y Fathima Rani	Library Science	Good	Good	Good	Good	Good	Good
166	ST.JOSEPH DEGREE COLLEGE(W), WALTAIR	VISHAKAPATNAM	Aided	Dr T Seshulatha	Physical Education	Good	Good	Good	Good	Good	Good
167	MR COLLEGE(W), VIZIANAGARAM	VIZIANAGARAM	Aided	Dr P Jaya Lakshmi	Physical Education	Good	Good	Good	Good	Good	Good
168	MR(A) COLLEGE(M), VIZIANAGARAM	VIZIANAGARAM	Aided	Dr P Renuka	Library Science	Good	Good	Good	Good	Good	Good
169	MR(A) COLLEGE(M), VIZIANAGARAM	VIZIANAGARAM	Aided	Sri M Vasudeva Raju	Physical Education	Good	Good	Good	Good	Good	Good
170	RSRK RANGA RAO DEGREE COLLEGE, BOBBILI	VIZIANAGARAM	Aided	PALURU GOWREESWARA RAO	Library Science	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory
171	SDPS DEGREE COLLEGE, SRIRAMNAGAR, GARIVIDI	VIZIANAGARAM	Aided	Dr Gudidesi Prabhakar	Library Science	Good	Satisfactory	Satisfactory	Satisfactory	Good	Good
172	DNR DEGREE COLLEGE, BHIMAVARAM	WEST GODAVARI	Aided	DR B V NARASIMHA RAJU	Physical Education	Good	Good	Good	Good	Good	Good
173	GDC(CSTS) JANGAREDDIGUDEM	WEST GODAVARI	Government	K Nagamani	Physical Education	Satisfactory	Good	Good	Good	Good	Satisfactory
174	GDC(DRG) TADEPALLIGUDAM	WEST GODAVARI	Government	U Sambalal	Library Science	Good	Good	Good	Good	Good	Good
175	GDC(DRG) TADEPALLIGUDAM	WEST GODAVARI	Government	Dr S Bapireddy	Physical Education	Good	Good	Good	Good	Good	Good
176	GDC(SASJ) NARAYANAPURAM	WEST GODAVARI	Government	S Nathaniel	Physical Education	Satisfactory	Satisfactory	Satisfactory	Good	Satisfactory	Satisfactory
177	GDC(SCIM) TANUKU	WEST GODAVARI	Government	T Prasanthi Vidhya Gegar	Library Science	Satisfactory	Satisfactory	Satisfactory	Good	Good	Satisfactory
178	GDC(W)-DNR PALAKOL	WEST GODAVARI	Government	D V S Lakshmi	Physical Education	Good	Good	Good	Good	Good	Good
179	SIR CR REDDY COLLEGE, ELURU	WEST GODAVARI	Aided	V S V S Bapuji	Physical Education	Not Satisfactory	Satisfactory	Good	Good	Good	Not Satisfactory
180	SMBTAV & SN DEGREE COLLEGE, VEERAVASARAM	WEST GODAVARI	Aided	Sri G SRINIVASA REDDY	Physical Education	Not Satisfactory	Good	Good	Good	Good	Not Satisfactory
181	ST.THERESAS COLLEGE(W), ELURU	WEST GODAVARI	Aided	Dr P Mary Celine Rose	Physical Education	Good	Good	Good	Good	Good	Good
182	SVSS DEGREE COLLEGE, ATTILI	WEST GODAVARI	Aided	G SESHAVENDRA RAO	Library Science	Good	Not Satisfactory	Not Satisfactory	Satisfactory	Satisfactory	Good

Annexure I

Commissionerate of Collegiate Education, A.P., Vijayawada
Academic, Administrative and Development Performance Indicators (AADPI) for
Principals of Govt. / Pvt. Aided Degree Colleges in the State for the Academic
Year 2019-20

Criteria	Max Score	Self Assessment	Assessment by RJDCE
Academic Governance: (170 Marks)			
1. Students enrolment during the academic year 2019-20. <ul style="list-style-type: none"> • 5 Marks for the enrolment to the extent of full intake capacity of the College • 5 Marks for progress (in comparison to previous year) towards full intake capacity. 	10		
2. Preparation of institutional curricular plan and effective implementation of the same <ul style="list-style-type: none"> • 4 Marks for preparation of the plan • 6 Marks for effective implementation of the plan 	10		
3. Students' pass percentage of the Institution where he served during the last year. (Half a mark (1/2) for every one percentage of increase over the preceding year Ex: 10% = 5marks) 1 st , 3 rd and 5 th Semesters	10		
4. Effective conduct of internal examinations: Record of marks and analysis of the teacher wise performance and initiating suitable activity to improve performance.	5		
5. Facilitating development and usage of innovative teaching and learning practices by the teachers.	5		
6. Conduct of academic activities such as seminars, symposia workshops etc., International -3, National level-2 , State level-1 (Max:10)	10		
7. Encouragement extended to the faculty for undertaking Research activity at institution. No. of papers published in recognized and reputed journals, Books authored and published by the teachers working under him/her during the last two years. (each Book-2, paper published-1, Max-20)	20		
8. No. of proposals submitted to the UGC for under taking MRP by the teaching staff during the last one year. (Each MRP Proposal-1, Max:10)	10		
9. Consultancy Services offered and income generated for the institution. 5 Marks for each consultancy service	10		

Criteria	Max Score	Self Assessment	Assessment by RJDCE
10. MOUs which facilitate students' growth and employment with industries (2 marks for each MOU, Max -10)	10		
11. Providing access to learning resources: i. Library timings off the college working hours ii. New books purchased iii. Average number of books issued to students iv. Access to e-learning resources v. Internet connectivity. (2 Marks for each)	10		
12. Organizing events related to Sports, Cultural Literary during the year 2019-20. (One mark for one event organized)	10		
13. Institutional-level mechanism for feedback from students and staff • Collection of Feedback (3 Marks) • Analysis (3 Marks) • Initiating action (4 Marks)	10		
14. Community extension services organized through N.S.S, N.C.C, Consumer Clubs, Red Ribbon Club, etc., (one mark for each event organized)	10		
15. Introduction of need based Certificate Courses during the year 2019-20. (5 Marks for one course) Minus marks for non implementation	10		
16. Effective implementation of Foundation Courses (10) during the year 2019-20 (1 Mark for each Course)	10		
17. Effective implementation of faculty forum. Regular conduct of activities on faculty forum (One mark for one programme)	10		

Criteria	Max Score	Self Assessment	Assessment by RJDCE
II. Student Support Services (50 Marks)			
1. Coaching for employment, Career Counselling and No. of students trained in Job skills and placed during the last two years. (2 Marks for conducting one related programme)	10		
2. Coaching conducted for helping students to appear for entrance examination to seek admission into P.G Courses (2 Marks for coaching in one subject)	10		
3. Mechanism established at college for facilitating students to apply for various welfare schemes like online scholarships, online admissions, Bus passes, etc. (5 Marks for each)	10		
4. Any other activity initiated and implemented for the benefit of the student community on the campus and off the campus	10		
5. Functioning of JKC: Conduct of training activity to provide employable skills to students. (5 Marks for one full batch of students)	10		
III. Administration & Resource Mobilization (50 Marks)			
1. Budget proposals submitted to various agencies i.e., UGC, State Government and Other funding agencies DST/CSIR/DBT/ICSSR/Min of social Justice, company affairs etc. (2 Marks for each proposal)	10		
2. Initiatives for generating resources for the development of the institution other than regular funding agencies Alumni, Philanthropists and other sources. (2 Marks for each resource)	10		
3. Percentage of utilization of Budget sanctioned under all sources. (1 mark for 10% of utilization Ex: 50% =5marks)	10		
4. Timely submission of information to ID College/RJDCE/ CCE	10		
5. Addressing student grievances through establishment of various platforms like WEC etc. Record of grievances (5 Marks) Redress of grievances (5 Marks)	10		

Criteria	Max Score	Self Assessment	Assessment by RJDCE
IV. Quality Enhancement and Sustenance (20 Marks)			
1. Assessment and Accreditation of the institution by NAAC under his/her leadership (Grade-A-10, B-7, C-5 and D-Nil)	10		
2. IQAC: Preparation of action plan (2 Marks), conduct of activities (2 Marks), Maintenance of records (2 Marks) and preparation and timely submission of annual IQAC Reports to NAAC (4 Marks).	10		

Note: All the information furnished above should be substantiated by documentary evidences.

List of Enclosures:

- 1.
- 2.
- 3.

Signature of the RJDCE

Signature of the Principal

Name:

College:

District:

Zone:

Abstract of Score:

Criteria	Max Score	Self Assessment	Assessment by RJDCE
I. Academic Governance	170		
II. Student Support Services	50		
III. Administration & Resource Mobilization	50		
IV. Quality Enhancement and Sustenance	20		
Total	290		

Declaration by the Principal:

I hereby declare that the above information is true to the best of my knowledge and I hold myself responsible for any mismatch if found.

Signature of the Principal

Certification by the RJDCE

I hereby certify that the substantiating evidence and information furnished by the incumbent and found true.

Signature of the RJDCE