SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2023-24.

MONTH	PROPOSED ACTIVITY			REMARKS
	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	
AUG-2023	• Commencement of classes for I & III semesters • Coverage of Syllabus as per Curricular plan • Preparation of action plans by departments • Distribution of syllabus and papers • Bridge course for I Semester students • Review of students' attendance	• Preparation of Time table • **Preparation of Annual curricular plan** • Staff Council meeting • Constitution of various academic and administrative committees for the academic year 2023-24 • Meeting with Departments and Committees • Meeting with CPDC • Conduct of student centric activities • Preparation and submission of AQAR 2022-23	• Golden Jubilee Celebrations of the College • Independence Day celebrations • Swatch Bharath • Celebration of important days related to various departments and committees	

MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
SEP-2023	• Student induction programme for I Semester students • Evaluation test for I Semester students on entry level qualification • Coverage of Syllabus as per Curricular plan • Review of students' attendance • Preparation and submission of AQAR for the year 2022-23 • Mid I exams for I semester	• Staff Council meeting • Meeting with Departments and Committees • Meeting with CPDC • Conduct of student centric activities	• **Swatch Bharath** • **Celebration of important days related to various departments and committees** • Anti ragging awareness programme • JOB MELA	
OCTOBER-2023	• Commencement of classes for V semester • Coverage of Syllabus as per Curricular plan • Review of students' attendance • Mid I exams for III semester	• Meeting with CPDC • Meeting with Departments and Committees • Student Centric Activities • Staff meeting • Review meeting with departments and committees • Quality initiatives by IQAC • Enrolment of students for NSS • Selection of players and captains	• Conduct of important days related to various department and committees • Swatch Bharat • Gandhi Jayanthi	

MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
NOVEMBER-2023	• Coverage of Syllabus as per Curricular plan • Review of students' attendance • Mid I for V semester	• Staff meeting • Review meeting with departments and committees • Quality initiatives by IQAC • Enrolment of students for NSS • Conduct of student centric activities	• World Environment Protection Day • Elimination of Violence against Women-Nov 25th -An awareness program by Women Empowerment Cell • National Education Day • Conduct of important days related to various department and committees • Swatch Bharat	
DECEMBER-2023	• Coverage of Syllabus as per Academic Plan • Review of students attendance • MID II term exams for I &III Semester students • Semester end examinations for III semester • Remedial classes • Revision of syllabus • Commencement of classes for IV semester	• IQAC Quality initiatives • Parent Teacher Meeting • Review meeting with departments and committees • Conduct of student centric activities	• Human Rights Day – 10th Dec • World AIDS Day Rally, Red Ribbon Club Activities • Consumer Day Celebration by Dept. of Commerce • Celebration of Important days by various departments and committees • Swatch Bharat	

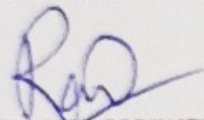| JANUARY-2024 | • Coverage of Syllabus as per Curricular Plan (Theory &practical)
• Review of students attendance
• Mid II for V semester
• Semester end exams for I&V semesters
• Remedial classes
• Revision of syllabus
• Preparing students for Semester end exams
• Commencement of classes for II semester
• Slip tests | • Meeting with Departments and Committees
• Conduct of Student centric activities | • National Youth Day
• Voters Day rally
• Republic day
• Anti ragging awareness programme
• Celebration of Important days by various departments and committees
• Swatch Bharat | |

FEBRUARY-2024	• Coverage of Syllabus as per Curricular Plan (Theory &Practical) • I MID Term for IV Sem students • Review of student attendance • Constitution of admissions committee for the Academic year 2024-25 • Visit to local junior Colleges for admission campaign • Lab to School program • Open Day program for Junior College students • Commencement of classes for VI semester	• Conduct of Student centric activities • Meeting with Departments and Committees • IQAC Quality enhancement initiatives	• Celebration of Important days by various departments and committees • Swatch Bharat	
MARCH-2024	• Coverage of Syllabus as per Curricular Plan(Theory &Practical) • Commencement of class work for II, IV &VI Semesters • Review of student attendance • MID I exams for II Sem students	• Annual stock verification of Labs, Library, and office • Meeting with Departments and Committees • Conduct of Student centric activities	• International women's Day • World Consumer Rights Day • Celebration of Important days by various departments and committees • Swatch Bharat	

APRIL-2024	• Coverage of Syllabus as per Curricular Plan (Theory &Practical) • MID II exams for IV Sem students • Review of student attendance • Internship for VI semester • Semester end exams for IV semester project work by V semester students	• Meeting with Departments and Committees • Conduct of Student centric activities	• Celebration of Important days by various departments and committees • Swatch Bharat	
MAY-2024	• Coverage of Syllabus as per Curricular Plan (Theory &Practical) • Review of student attendance • Mid II for II semesters • Internship for IV semester students • Semester end exams for II&VI semesters • Revision of syllabus for II &VI semesters • Remedial classes	• Meeting with Departments and Committees • Conduct of Student centric activities	• Celebration of Important days by various departments and committees • Swatch Bharat	
JUNE – 2024	• Coverage of Syllabus as per Curricular Plan (Theory &Practical) • Review of student attendance • Mid II for II & IV semesters • Internship for IV semester students • Community Service Project by II	• Meeting with Departments and Committees • Conduct of Student centric activities • CPDC Meeting • Staff Meeting • Up dation of College Activity Register	• Celebration of Important days by various departments and committees • World environmental Day • International Yoga Day • Swatch Bharat	

	semester students	• Collection of data for AQAR 2023-24		

ACADEMIC CO-ORDINATOR

IQAC CO-ORDINATOR

PRINCIPAL
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