

SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.
WEST GODAVARI DISTRICT.

INSTITUTIONAL ANNUAL ACTION PLAN- 2021-22



SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2021-22.

PROPOSED ACTIVITY				
MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
OCTOBER-2021	<ul style="list-style-type: none"> Commencement of classes for I, III & V semesters Coverage of Syllabus as per Curricular plan Preparation of action plan by departments II Phase of Online Admissions Preparation and submission of AQAR 2020-21 	<ul style="list-style-type: none"> Staff Council meeting Meeting with CPDC Meeting with Departments and Committees Student Centric Activities Preparation of Time tables for I, III & V semesters Preparation of Curricular plans for I, III & V semesters 	<ul style="list-style-type: none"> Conduct of important days related to various department and committees Swatch Bharat Gandhi Jayanthi 	
NOVEMBER-2021	<ul style="list-style-type: none"> Coverage of Syllabus as per Curricular plan Review of students' attendance Distribution of syllabus and papers 	<ul style="list-style-type: none"> Staff meeting Constitution of various academic and administrative committees for the academic year 2021-22 Preparation of time table Review meeting with departments 	<ul style="list-style-type: none"> World Environment Protection Day Elimination of Violence on Women-Nov 25th by Women Empowerment Cell National Education Day 	

	<ul style="list-style-type: none"> • Preparation and submission of AQAR for the year 2020-21 • MID I exams for V Semester • Student induction programme for I Semester students • Bridge course for I Semester students • Evaluation test for I Semester students on entry level qualification 	<ul style="list-style-type: none"> • and committees • Quality initiatives by IQAC • Preparation of Sem wise curricular plans • Preparation of synopsis by Departments • Enrolment of students for NSS • Recruitment of Guest Faculty in the existing vacancies 	<ul style="list-style-type: none"> • Conduct of important days related to various department and committees • Swatch Bharat • Anti ragging awareness programme • Selection of Players and Captains 	
DECEMBER-2021	<ul style="list-style-type: none"> • Coverage of Syllabus as per Academic Plan • Slip tests • Review of students attendance • 1st MID term exams for I & III Semester students • MID II for V Semester students 	<ul style="list-style-type: none"> • IQAC Quality initiatives • Parent Teacher Meeting • Review meeting with departments and committees • Conduct of student centric activities 	<ul style="list-style-type: none"> • Human Rights Day – 10th Dec • World AIDS Day Rally, Red Ribbon Club Activities • Consumer Day Celebration by Dept. of Commerce • Celebration of Important days by various departments and committees • Swatch Bharat 	
JANUARY-	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular 	<ul style="list-style-type: none"> • Meeting with Departments and 	<ul style="list-style-type: none"> • National Youth Day 	

2022	Plan (Theory & practical) <ul style="list-style-type: none"> • Review of students attendance • Commencement of Certificate courses 	Committees <ul style="list-style-type: none"> • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Voters Day rally • Republic day • Anti ragging awareness programme • Celebration of Important days by various departments and committees • Swatch Bharat 	
FEBRUARY-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • II MID Term for III&V Sem students • Review of student attendance • Commencement of class work for VI Semester • Semester end examinations for I & III Semesters • Remedial classes • Revision of syllabus 	<ul style="list-style-type: none"> • Conduct of Student centric activities • Meeting with Departments and Committees • IQAC Quality enhancement initiatives • Preparation of Curricular Plans for VI semester • Preparation of Time Table for VI semester 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	

MARCH-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory &Practical) • Commencement of class work for II &IV Semesters • Review of student attendance • 1ST MID exams for VI Sem students 	<ul style="list-style-type: none"> • Annual stock verification of Labs, Library and office • Meeting with Departments and Committees • Conduct of Student centric activities • Preparation of Time table for II and IV semesters • Preparation of Curricular plans for II and IV semester 	<ul style="list-style-type: none"> • International women's Day • World Consumer Rights Day • Celebration of Important days by various departments and committees • Swatch Bharat 	
APRIL-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory &Practical) • MID I exams for II & IV Sem students • MID II for VI Semester students • Review of student attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	

MAY-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • 2nd MID Term exams for II & IV Semesters • Review of students attendance and performance • Summer vacation 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swachh Bharat 	
JUNE – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Review of student attendance • Preparing the students for semester end exams • Revision of syllabus • Remedial classes • Semester end exams 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • CPDC Meeting • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • World environmental Day • International Yoga Day • Swachh Bharat 	
JULY – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • 1st MID Term exams for IV & VI Semesters • Review of student attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Student exchange programme • Field trips/Field visits/Field projects • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swachh Bharat • World population Day 	

AUGUST – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Commencement of Semester end exams for IV & VI Semester • II MID Term exams for II Semester • Remedial classes for IV & VI Semester students • Review of students attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting • Student study Projects 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Independence Day celebrations 	
SEPTEMBER- 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Revision of Syllabus • Review of students attendance • Preparing the students for semester end exams 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Teachers Day • International literacy Day 	
OCTOBER- 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Revision of Syllabus • Review of students attendance • Preparing the students for semester end exams • Semester end exams for II Semester • Admission work for the academic year 2021-22 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting • Up dation of College Activity Register • Data collection of AQAR 2021-22 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Gandhi Jayanthi 	

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ACADEMIC CO-ORDINATOR


IQAC CO-ORDINATOR


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