

**SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.
WEST GODAVARI DISTRICT.**

INSTITUTIONAL ANNUAL ACTION PLAN- 2021-22



SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2021-22.

PROPOSED ACTIVITY				
MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
OCTOBER- 2021	<ul style="list-style-type: none">Commencement of classes for I, III & V semestersCoverage of Syllabus as per Curricular planPreparation of action plan by departmentsII Phase of Online AdmissionsPreparation and submission of AQAR 2020-21	<ul style="list-style-type: none">Staff Council meetingMeeting with CPDCMeeting with Departments and CommitteesStudent Centric ActivitiesPreparation of Time tables for I, III & V semestersPreparation of Curricular plans for I, III & V semesters	<ul style="list-style-type: none">Conduct of important days related to various department and committeesSwatch BharatGandhi Jayanthi	
NOVEMBER- 2021	<ul style="list-style-type: none">Coverage of Syllabus as per Curricular planReview of students' attendanceDistribution of syllabus and papers	<ul style="list-style-type: none">Staff meetingConstitution of various academic and administrative committees for the academic year 2021-22Preparation of time tableReview meeting with departments	<ul style="list-style-type: none">World Environment Protection DayElimination of Violence on Women-Nov 25th by Women Empowerment CellNational Education Day	

	<ul style="list-style-type: none"> Preparation and submission of AQAR for the year 2020-21 MID I exams for V Semester Student induction programme for I Semester students Bridge course for I Semester students Evaluation test for I Semester students on entry level qualification 	<ul style="list-style-type: none"> and committees Quality initiatives by IQAC Preparation of Sem wise curricular plans Preparation of synopsis by Departments Enrolment of students for NSS Recruitment of Guest Faculty in the existing vacancies 	<ul style="list-style-type: none"> Conduct of important days related to various department and committees Swatch Bharat Anti ragging awareness programme Selection of Players and Captains 	
DECEMBER-2021	<ul style="list-style-type: none"> Coverage of Syllabus as per Academic Plan Slip tests Review of students attendance 1st MID term exams for I & III Semester students MID II for V Semester students 	<ul style="list-style-type: none"> IQAC Quality initiatives Parent Teacher Meeting Review meeting with departments and committees Conduct of student centric activities 	<ul style="list-style-type: none"> Human Rights Day – 10th Dec World AIDS Day Rally, Red Ribbon Club Activities Consumer Day Celebration by Dept. of Commerce Celebration of Important days by various departments and committees Swatch Bharat 	
JANUARY-	<ul style="list-style-type: none"> Coverage of Syllabus as per Curricular 	<ul style="list-style-type: none"> Meeting with Departments and 	<ul style="list-style-type: none"> National Youth Day 	

2022	<p>Plan (Theory & practical)</p> <ul style="list-style-type: none"> • Review of students attendance • Commencement of Certificate courses 	<p>Committees</p> <ul style="list-style-type: none"> • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Voters Day rally • Republic day • Anti ragging awareness programme • Celebration of Important days by various departments and committees • Swatch Bharat 	
FEBRUARY-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • II MID Term for III&V Sem students • Review of student attendance • Commencement of class work for VI Semester • Semester end examinations for I & III Semesters • Remedial classes • Revision of syllabus 	<ul style="list-style-type: none"> • Conduct of Student centric activities • Meeting with Departments and Committees • IQAC Quality enhancement initiatives • Preparation of Curricular Plans for VI semester • Preparation of Time Table for VI semester 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	

MARCH-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory & Practical) • Commencement of class work for II & IV Semesters • Review of student attendance • 1ST MID exams for VI Sem students 	<ul style="list-style-type: none"> • Annual stock verification of Labs, Library and office • Meeting with Departments and Committees • Conduct of Student centric activities • Preparation of Time table for II and IV semesters • Preparation of Curricular plans for II and IV semester 	<ul style="list-style-type: none"> • International women's Day • World Consumer Rights Day • Celebration of Important days by various departments and committees • Swatch Bharat 	
APRIL-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • MID I exams for II & IV Sem students • MID II for VI Semester students • Review of student attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	

MAY-2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • 2nd MID Term exams for II & IV Semesters • Review of students attendance and performance • Summer vacation 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	
JUNE – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Review of student attendance • Preparing the students for semester end exams • Revision of syllabus • Remedial classes • Semester end exams 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • CPDC Meeting • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • World environmental Day • International Yoga Day • Swatch Bharat 	
JULY – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • 1st MID Term exams for IV & VI Semesters • Review of student attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Student exchange programme • Field trips/Field visits/Field projects • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • World population Day 	

AUGUST – 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Commencement of Semester end exams for IV & VI Semester • II MID Term exams for II Semester • Remedial classes for IV & VI Semester students • Review of students attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting • Student study Projects 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Independence Day celebrations 	
SEPTEMBER- 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Revision of Syllabus • Review of students attendance • Preparing the students for semester end exams 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Teachers Day • International literacy Day 	
OCTOBER- 2022	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Revision of Syllabus • Review of students attendance • Preparing the students for semester end exams • Semester end exams for II Semester • Admission work for the academic year 2021-22 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Conduct of Student centric activities • Staff Meeting • Up dation of College Activity Register • Data collection of AQAR 2021-22 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat • Gandhi Jayanthi 	

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ACADEMIC CO-ORDINATOR


IQAC CO-ORDINATOR



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INSTITUTIONAL ACCREDITATION FORM 2023