

SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.

WEST GODAVARI DISTRICT.

INSTITUTIONAL ANNUAL ACTION PLAN- 2019-20



SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2019-20.

PROPOSED ACTIVITY				
MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
MAY-2019	Admission work	-----	-----	
JUNE-19	<ul style="list-style-type: none"> Notification for admissions Distribution of Hand book Release of University Results Commencement of Class work for I,III&V semesters Orientation program for I semester students Evaluation test for I semester students on Entry level qualification Bridge course for I semester Students Preparation and submission of AQAR (Annual Quality Assurance Report)2018-19 Review of students'attendance 	<ul style="list-style-type: none"> Preparation of Annual Curricular Plan Action plans by Departments and Committees, Institution Preparation of Department-wise Time Tables Staff Council meeting Meeting with CPDC Review on Results, Paper and Group wise Constitution of various Academic and Administrative Committees Meeting with Departments and Committees 	<ul style="list-style-type: none"> World Environment Day World Day Against Child Labour International Yoga day International day against Drug Abuse and Illicit Human Trafficking Conduct of important days related to various department and committees Swatch Bharat 	

JULY-2019	<ul style="list-style-type: none"> Syllabus coverage as per curricular plan (Theory & Practical) Conduct of slip tests Mid exams for I,III,V Semesters Review of Student attendance 	<ul style="list-style-type: none"> Recruitment of guest lecturers in existing vacancies Selection of player and captains N.S.S Enrolment IQAC-Quality initiatives Review Meeting with Departments and Committees 	<ul style="list-style-type: none"> Vanamahotsavam by N.S.S and ECO club in association with district forest Dept World population by ECONOMICS and NSS day – July 11th Anti-ragging campaign MALALA Day by N.S.S, Political science and WEC World Nature Conservation day by NSS, ECO club, Botany Zoology and Chemistry Celebration of Important days by various departments and committees Swatch Bharat 	
AUGUST-2019	<ul style="list-style-type: none"> Coverage of syllabus as per curricular plan (Theory & Practical) Review of students' attendance 	<ul style="list-style-type: none"> Student Centric activities Staff meeting S.R.Ranganathan birthday celebrations by library Review meeting with departments and committees 	<ul style="list-style-type: none"> Breast feeding week awareness by women empowerment cell Telugu Basha Dinotsavam Hiroshima day National handloom day Nagasaki day 	

			<ul style="list-style-type: none"> • Independence day • National sports day • Celebration of important days related to various departments and committees • Swatch Bharat 	
SEPTEMBER-2019	<ul style="list-style-type: none"> • Coverage of syllabus as per curricular plan(Theory & Practical) • Mid II exams Term exams for I,III,V Semesters • Review of students' attendance • Preparing the students for Semester end exams • Revision of syllabus for III&V Semesters • Remedial classes for III&V Semesters 	<ul style="list-style-type: none"> • N.S.S Day celebrations • IQAC Quality enhancement initiatives • Review meeting with departments and committees 	<ul style="list-style-type: none"> • Teachers' day celebrations guru pujuostsavam • International Literacy Day • Celebration of Important days by various departments and committeee • Swatch Bharat • 	
OCTOBER-2019	<ul style="list-style-type: none"> • Coverage of syllabus as per curricular plan (Theory & Practical) • Prepare the I Sem students for semester end examinations • Revision of syllabus for I Semester • Remedial classes for I Semester 	-----	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Swatch Bharat 	

	<ul style="list-style-type: none"> students Review of students' attendance SEMESTER END EXAMINATIONS (I, III&V Theory&Practical) 			
NOVEMBER-2019	<ul style="list-style-type: none"> Commencement of classes for II/IV/VI semesters Coverage of Syllabus as per Academic plan Review of students' attendance and performance Distribution of syllabus and papers 	<ul style="list-style-type: none"> Parent Teacher meeting Staff meeting Selection & University Tournaments Review meeting with department and committees 	<ul style="list-style-type: none"> World Environment Protection Day Elimination of Violence on Women-Nov "25"/Women Empowerment Cell National Education Day Swach Bharat 	
DECEMBER-2019	<ul style="list-style-type: none"> Coverage of Syllabus as per Curricular Plan (Theory & Practical) Slip tests Review of students' attendance 1st MID Term exams 	<ul style="list-style-type: none"> Parent Teacher Meeting Review meeting with department and committees Conduct of student centric activities Field trips/Visits/Projects/Surveys 	<ul style="list-style-type: none"> Human Rights Day –10th Dec World AIDS Day Rally, Red Ribbon Club Activities Consumer Day Celebration by Dept. of Commerce Celebration of Important days by various departments and committees Swach Bharat 	
JANUARY-2020	<ul style="list-style-type: none"> Coverage of Syllabus as per Curricular Plan (Theory & Practical) 	<ul style="list-style-type: none"> Meeting with Departments and Committees 	<ul style="list-style-type: none"> National Youth Day Voters Day rally 	

	<ul style="list-style-type: none"> • Mid I exams • Remedial coaching to academically backward students • Review of students' attendance & performance • Mid II exams for II, IV & VI Semesters 	<ul style="list-style-type: none"> • Collection of feedback from students/parents/academic Peers • Internal academic audit • Conduct of Student centric activities • Student Study Projects 	<ul style="list-style-type: none"> • Republic day • Celebration of Important days by various departments and committees • Swatch Bharat 	
FEBRUARY-2020	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory & Practical) • Mid II exams • Visit to local junior colleges-Admission Campaign • Release of College brochure • Review of student attendance & performance 	<ul style="list-style-type: none"> • Submission and verification of all academic records • Constitution of college admissions committee • Conduct of Student centric activities • Meeting with Departments and Committees 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Distribution of College Magazine • Swatch Bharat 	
MARCH-2020	<ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory & Practical) • Pre- final examinations • Commencement of university Practical examinations • Visit to local junior colleges-Admission Campaign • Remedial classes • Revision of syllabus • Review of student attendance 	<ul style="list-style-type: none"> • Review of Results of Pre final exams • Annual stock verification of Labs, Library and office • Meeting with Departments and Committees • Career guidance program for final year students • Conduct of Student centric activities 	<ul style="list-style-type: none"> • International women's Day • World Consumer Rights Day • Celebration of Important days by various departments and committees • Swatch Bharat 	Vacation declared on 20-03-2020 in the wake of COVID - 19

	<ul style="list-style-type: none"> Preparing students for semester exams Semester end exams 			
APRIL-2020	<ul style="list-style-type: none"> Commencement of university Semester End examinations 	<ul style="list-style-type: none"> Collection of Data for AQAR 2019-20 Up dation of College Activity register Meeting with Departments and Committees 	<ul style="list-style-type: none"> Celebration of Important days by various departments and committees Swatch Bharat 	Not Done owing to the vacation in the wake of COVID - 19
MAY-2020	<ul style="list-style-type: none"> SUMMER VACATION 			

Cheerel
ACADEMIC CO-ORDINATOR

V.D.
IQAC CO-ORDINATOR

Tee...
PRINCIPAL
SAS GOVT DEGREE COLLEGE
NARAYANAPURAM
West Godavari District.
Pin: 534 406, Andhra Pradesh,