

SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.

WEST GODAVARI DISTRICT.

INSTITUTIONAL ANNUAL ACTION PLAN- 2019-20



SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2019-20.

| PROPOSED ACTIVITY | | | | |
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| MONTH | CURRICULAR | CO-CURRICULAR | EXTRA-CURRICULAR | REMARKS |
| MAY-2019 | Admission work | ----- | ----- | |
| JUNE-19 | <ul style="list-style-type: none">Notification for admissionsDistribution of Hand bookRelease of University ResultsCommencement of Class work for I,III&V semestersOrientation program for I semester studentsEvaluation test for I semester students on Entry level qualificationBridge course for I semester StudentsPreparation and submission of AQAR (Annual Quality Assurance Report)2018-19Review of students'attendance | <ul style="list-style-type: none">Preparation of Annual Curricular PlanAction plans by Departments and Committees, InstitutionPreparation of Department-wise Time TablesStaff Council meetingMeeting with CPDCReview on Results, Paper and Group wiseConstitution of various Academic and Administrative CommitteesMeeting with Departments and Committees | <ul style="list-style-type: none">World Environment DayWorld Day Against Child LabourInternational Yoga dayInternational day against Drug Abuse and Illicit Human TraffickingConduct of important days related to various department and committeesSwatch Bharat | |

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| JULY-2019 | <ul style="list-style-type: none"> • Syllabus coverage as per curricular plan (Theory & Practical) • Conduct of slip tests • Mid term exams for I, III, V Semesters • Review of Student attendance | <ul style="list-style-type: none"> • Recruitment of guest lecturers in existing vacancies • Selection of player and captains • N.S.S Enrolment • IQAC-Quality initiatives • Review Meeting with Departments and Committees | <ul style="list-style-type: none"> • Vanamahotsavam by N.S.S and ECO club in association with district forest Dept • World population by ECONOMICS and NSS day – July 11th • Anti-ragging campaign • MALALA Day by N.S.S, Political science and WEC • World Nature Conservation day by NSS, ECO club, Botany Zoology and Chemistry • Celebration of Important days by various departments and committees • Swatch Bharat | |
| AUGUST-2019 | <ul style="list-style-type: none"> • Coverage of syllabus as per curricular plan (Theory & Practical) • Review of students' attendance | <ul style="list-style-type: none"> • Student Centric activities • Staff meeting • S.R.Ranganathan birthday celebrations by library • Review meeting with departments and committees | <ul style="list-style-type: none"> • Breast feeding week awareness by women empowerment cell • Telugu Basha Dinotsavam • Hiroshima day • National handloom day • Nagasaki day | |

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| | | | <ul style="list-style-type: none"> Independence day National sports day Celebration of important days related to various departments and committees Swatch Bharat | |
| SEPTEMBER-2019 | <ul style="list-style-type: none"> Coverage of syllabus as per curricular plan(Theory & Practical) Mid II exams Term exams for I,III,V Semesters Review of students' attendance Preparing the students for Semester end exams Revision of syllabus for III&V Semesters Remedial classes for III&V Semesters | <ul style="list-style-type: none"> N.S.S Day celebrations IQAC Quality enhancement initiatives Review meeting with departments and committees | <ul style="list-style-type: none"> Teachers' day celebrations guru pujaostsavam International Literacy Day Celebration of Important days by various departments and committeee Swatch Bharat | |
| OCTOBER-2019 | <ul style="list-style-type: none"> Coverage of syllabus as per curricular plan (Theory & Practical) Prepare the I Sem students for semester end examinations Revision of syllabus for I Semester Remedial classes for I Semester | ----- | <ul style="list-style-type: none"> Celebration of Important days by various departments and committees Swatch Bharat | |

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| | <ul style="list-style-type: none"> students • Review of students' attendance • SEMESTER END EXAMINATIONS (I, III&V Theory & Practical) | | |
| NOVEMBER-2019 | <ul style="list-style-type: none"> • Commencement of classes for I/II/IV/VI semesters • Coverage of Syllabus as per Academic plan • Review of students' attendance and performance • Distribution of syllabus and papers | <ul style="list-style-type: none"> • Parent Teacher meeting • Staff meeting • Selection & University Tournaments • Review meeting with department and committees | <ul style="list-style-type: none"> • World Environment Protection Day • Elimination of Violence on Women-Nov "25"/Women Empowerment Cell • National Education Day • Swatch Bharat |
| DECEMBER-2019 | <ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) • Slip tests • Review of students' attendance • 1st MID Term exams | <ul style="list-style-type: none"> • Parent Teacher Meeting • Review meeting with department and committees • Conduct of student centric activities • Field trips/Visits/Projects/Surveys | <ul style="list-style-type: none"> • Human Rights Day – 10th Dec • World AIDS Day Rally, Red Ribbon Club Activities • Consumer Day Celebration by Dept. of Commerce • Celebration of Important days by various departments and committees • Swatch Bharat |
| JANUARY-2020 | <ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan (Theory & Practical) | <ul style="list-style-type: none"> • Meeting with Departments and Committees | <ul style="list-style-type: none"> • National Youth Day • Voters Day rally |

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| | <ul style="list-style-type: none"> • Mid I exams • Remedial coaching to academically backward students • Review of students' attendance & performance • Mid II exams for II, IV & VI Semesters | <ul style="list-style-type: none"> • Collection of feedback from students/parents /academic Peers • Internal academic audit • Conduct of Student centric activities • Student Study Projects | <ul style="list-style-type: none"> • Republic day • Celebration of important days by various departments and committees • Swatch Bharat | |
| FEBRUARY-2020 | <ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory & Practical) • Mid II exams • Visit to local junior colleges-Admission Campaign • Release of College brochure • Review of student attendance & performance | <ul style="list-style-type: none"> • Submission and verification of all academic records • Constitution of college admissions committee • Conduct of Student centric activities • Meeting with Departments and Committees | <ul style="list-style-type: none"> • Celebration of important days by various departments and committees • Distribution of College Magazine • Swatch Bharat | |
| MARCH-2020 | <ul style="list-style-type: none"> • Coverage of Syllabus as per Curricular Plan(Theory & Practical) • Pre-final examinations • Commencement of university Practical examinations • Visit to local junior colleges-Admission Campaign • Remedial classes • Revision of syllabus • Review of student attendance | <ul style="list-style-type: none"> • Review of Results of Pre final exams • Annual stock verification of Labs, Library and office • Meeting with Departments and Committees • Career guidance program for final year students • Conduct of Student centric activities | <ul style="list-style-type: none"> • International women's Day • World Consumer Rights Day • Celebration of important days by various departments and committees • Swatch Bharat | <p>Vacation declared on 20-03-2020 in the wake of COVID -19</p> |

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| | <ul style="list-style-type: none"> Preparing students for semester exams Semester end exams | | | |
| APRIL-2020 | <ul style="list-style-type: none"> Commencement of university Semester End examinations | <ul style="list-style-type: none"> Collection of Data for AQAR 2019-20 Up dation of College Activity register Meeting with Departments and Committees | <ul style="list-style-type: none"> Celebration of Important days by various departments and committees Swatch Bharat | Not Done owing to the vacation in the wake of COVID - 19 |
| MAY-2020 | <ul style="list-style-type: none"> SUMMER VACATION | | | |

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ACADEMIC CO-ORDINATOR

V.D
IQAC CO-ORDINATOR

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