

**SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.**

**WEST GODAVARI DISTRICT.**

**INSTITUTIONAL ANNUAL ACTION PLAN- 2018-19**



**SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM**

**WEST GODAVARI DIST. A.P.**

**INSTITUTIONAL ANNUAL ACTION PLAN 2018-19.**

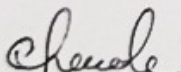
PROPOSED ACTIVITY				
MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
JUNE-18	<ul style="list-style-type: none"> <li>Notification for admissions</li> <li>Distribution of Hand book</li> <li>Release of University Results</li> <li>Commencement of Class work for I,III&amp;V semesters</li> <li>Orientation program for I semester students</li> <li>Evaluation test for I semester students on Entry level qualification</li> <li>Bridge course for I semester Students</li> <li>Preparation and submission of AQAR (Annual Quality Assurance Report) 2017-18</li> </ul>	<ul style="list-style-type: none"> <li>Preparation of Annual Curricular Plans, Action plans by Departments and Committees, Institution and Department wise Time Tables</li> <li>Staff Council meeting</li> <li>Meeting with CPDC</li> <li>Review on Results, Paper and Group wise</li> <li>Constitution of various Academic and Administrative Committees</li> <li>Meeting with Departments and Committees</li> </ul>	<ul style="list-style-type: none"> <li>World Environment Day</li> <li>World Day Against Child Labour</li> <li>International Yoga day</li> <li>International day against Drug Abuse and Illicit Human Trafficking</li> <li>Conduct of important days related to various department and committees</li> </ul>	
JULY-2018	<ul style="list-style-type: none"> <li>Syllabus coverage as per Academic plan</li> <li>Conduct of slip tests</li> <li>Mid I exams</li> </ul>	<ul style="list-style-type: none"> <li>Recruitment of guest lecturers in existing vacancies</li> <li>Selection of player and captains</li> <li>N.S.S Enrolment</li> </ul>	<ul style="list-style-type: none"> <li>Vanamahotsavam by N.S.S and ECO club in association with district forest Dept</li> <li>World population by</li> </ul>	

	<ul style="list-style-type: none"> <li>• Review of Student attendance</li> </ul>	<ul style="list-style-type: none"> <li>• IQAC-Quality initiatives</li> <li>• Review Meeting with Departments and Committees</li> </ul>	<p>ECONOMICS and NSS day – July 11<sup>th</sup></p> <ul style="list-style-type: none"> <li>• Anti-ragging campaign</li> <li>• MALALA Day by N.S.S, Political science and WEC</li> <li>• World Nature Conservation day by NSS, ECO club, Botany Zoology and Chemistry</li> <li>• Celebration of Important days by various departments and committees</li> </ul>	
<b>AUGUST-2018</b>	<ul style="list-style-type: none"> <li>• Coverage of syllabus as per curricular plan</li> <li>• Review of students attendance</li> </ul>	<ul style="list-style-type: none"> <li>• Student Centric activities</li> <li>• Staff meeting</li> <li>• S.R.Ranganathan birthday celebrations by library</li> <li>• Review meeting with departments and committees</li> </ul>	<ul style="list-style-type: none"> <li>• Breast feeding week awareness by women empowerment cell</li> <li>• Telugu Basha Dinotsavam</li> <li>• Hiroshima day</li> <li>• National handloom day</li> <li>• Nagasaki day</li> <li>• Independence day</li> <li>• National sports day</li> <li>• Celebration of important days related to various departments and committees</li> </ul>	

SEPTEMBER- 2018	<ul style="list-style-type: none"> <li>Coverage of syllabus as per academic plan</li> <li>Mid II exams</li> <li>Review of students attendance</li> <li>Preparing the students for Semester end exams</li> </ul>	<ul style="list-style-type: none"> <li>N.S.S Day celebrations</li> <li>IQAC Quality enhancement initiatives</li> <li>Review meeting with departments and committees</li> </ul>	<ul style="list-style-type: none"> <li>Teachers' day celebrations guru pujuotsavam</li> <li>International Literacy day</li> <li>Celebration of Important days by various departments and committees</li> </ul>	
OCTOBER- 2018	<ul style="list-style-type: none"> <li>SEMESTER END EXAMINATIONS</li> </ul>	-----	<ul style="list-style-type: none"> <li>Celebration of Important days by various departments and committees</li> </ul>	
NOVEMBER- 2018	<ul style="list-style-type: none"> <li>Commencement of classes for II/IV/VI semesters</li> <li>Coverage of Syllabus as per Curricular plan(Theory &amp; practical)</li> <li>Review of students attendance</li> </ul>	<ul style="list-style-type: none"> <li>Parent Teacher meeting</li> <li>Staff meeting</li> <li>Selection &amp; University Tournaments</li> <li>Review meeting with department and committees</li> </ul>	<ul style="list-style-type: none"> <li>World Environment Protection Day</li> <li>Elimination of Violence on Women-Nov "25"/Women Empowerment Cell</li> <li>National Education Day</li> </ul>	

<b>DECEMBER- 2018</b>	<ul style="list-style-type: none"> <li>• Coverage of Syllabus as per Academic Plan</li> <li>• Slip tests</li> <li>• Review of students attendance</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Teacher Meeting</li> <li>• Review meeting with department and committees</li> <li>• Conduct of student centric activities</li> <li>• Field visits/Trips/Projects/Surveys</li> </ul>	<ul style="list-style-type: none"> <li>• Human Rights Day –10<sup>th</sup> Dec</li> <li>• World AIDS Day Rally, Red Ribbon Club Activities</li> <li>• Consumer Day Celebration by Dept. of Commerce</li> <li>• Celebration of Important days by various departments and committees</li> <li>• Swatch Bharat</li> </ul>	
<b>JANUARY- 2019</b>	<ul style="list-style-type: none"> <li>• Coverage of Syllabus as per Academic Plan</li> <li>• Mid I exams</li> <li>• Remedial coaching to academically backward students</li> <li>• Review of students attendance</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with Departments and Committees</li> <li>• Collection of feedback from students/parents /academic Peers</li> <li>• Internal academic audit</li> <li>• Conduct of Student centric activities</li> </ul>	<ul style="list-style-type: none"> <li>• National Youth Day</li> <li>• Voters Day rally</li> <li>• Republic day</li> <li>• Celebration of Important days by various departments and committees</li> <li>• Swatch Bharat</li> </ul>	
<b>FEBRUARY- 2019</b>	<ul style="list-style-type: none"> <li>• Coverage of Syllabus as per Academic Plan</li> <li>• Mid II exams</li> <li>• Visit to local junior colleges-Admission Campaign</li> <li>• Release of College brochure</li> </ul>	<ul style="list-style-type: none"> <li>• Submission and verification of all academic records</li> <li>• Constitution of college admissions committee</li> <li>• Conduct of Student centric activities</li> <li>• Meeting with Departments and</li> </ul>	<ul style="list-style-type: none"> <li>• Celebration of Important days by various departments and committees</li> <li>• Distribution of College Magazine</li> <li>• Swatch Bharat</li> </ul>	

	<ul style="list-style-type: none"> <li>• Review of student attendance</li> </ul>	Committees		
<b>MARCH-2019</b>	<ul style="list-style-type: none"> <li>• Coverage of Syllabus as per Academic Plan</li> <li>• Pre- final examinations</li> <li>• Commencement of university Practical examinations</li> <li>• Visit to local junior colleges-Admission Campaign</li> <li>• Remedial classes</li> <li>• Revision of syllabus</li> </ul>	<ul style="list-style-type: none"> <li>• Review of Results of Pre final exams</li> <li>• Annual stock verification of Labs, Library and office</li> <li>• Meeting with Departments and Committees</li> <li>• Career guidance program for final year students</li> <li>• Conduct of Student centric activities</li> </ul>	<ul style="list-style-type: none"> <li>• International women's Day</li> <li>• World Consumer Rights Day</li> <li>• Celebration of Important days by various departments and committees</li> <li>• Swatch Bharat</li> </ul>	
<b>APRIL-2019</b>	<ul style="list-style-type: none"> <li>• Commencement of university Semester End examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Collection of Data for AQAR 2018-19</li> <li>• Up dation of CollegeActivity register</li> <li>• Meeting with Departments and Committees</li> </ul>	<ul style="list-style-type: none"> <li>• Celebration of Important days by various departments and committees</li> </ul>	

  
ACADEMIC CO-ORDINATOR

  
IQAC CO-ORDINATOR

  
PRINCIPAL  
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