

**SAS GOVERNMENT DEGREE COLLEGE-NARAYANAPURAM.
WEST GODAVARI DISTRICT.**

INSTITUTIONAL ANNUAL ACTION PLAN- 2018-19



SAS GOVERNMENT DEGREE COLLEGE, NARAYANAPURAM

WEST GODAVARI DIST. A.P.

INSTITUTIONAL ANNUAL ACTION PLAN 2018-19.

PROPOSED ACTIVITY				
MONTH	CURRICULAR	CO-CURRICULAR	EXTRA-CURRICULAR	REMARKS
JUNE-18	<ul style="list-style-type: none">Notification for admissionsDistribution of Hand bookRelease of University ResultsCommencement of Class work for I,II,III&V semestersOrientation program for I semester studentsEvaluation test for I semester students on Entry level qualificationBridge course for I semester StudentsPreparation and submission of AQAR (Annual Quality Assurance Report) 2017-18	<ul style="list-style-type: none">Preparation of Annual Curricular Plans, Action plans by Departments and Committees, Institution and Department wise Time TablesStaff Council meetingMeeting with CPDCReview on Results, Paper and Group wiseConstitution of various Academic and Administrative CommitteesMeeting with Departments and Committees	<ul style="list-style-type: none">World Environment DayWorld Day Against Child LabourInternational Yoga dayInternational day against Drug Abuse and Illicit Human TraffickingConduct of important days related to various department and committees	
JULY-2018	<ul style="list-style-type: none">Syllabus coverage as per Academic planConduct of slip testsMid I exams	<ul style="list-style-type: none">Recruitment of guest lecturers in existing vacanciesSelection of player and captainsN.S.S Enrolment	<ul style="list-style-type: none">Vanamahotsavam by N.S.S and ECO club in association with district forest DeptWorld population by	

	<ul style="list-style-type: none"> • Review of Student attendance 	<ul style="list-style-type: none"> • IQAC-Quality initiatives • Review Meeting with Departments and Committees 	<p>ECONOMICS and NSS day – July 11th</p> <ul style="list-style-type: none"> • Anti-ragging campaign • MALALA Day by N.S.S, Political science and WEC • World Nature Conservation day by NSS, ECO club, Botany Zoology and Chemistry • Celebration of important days by various departments and committees 	
AUGUST-2018	<ul style="list-style-type: none"> • Coverage of syllabus as per curricular plan • Review of students attendance 	<ul style="list-style-type: none"> • Student Centric activities • Staff meeting • S.R.Ranganathan birthday celebrations by library • Review meeting with departments and committees 	<ul style="list-style-type: none"> • Breast feeding week awareness by women empowerment cell • Telugu Basha Dinotsavam • Hiroshima day • National handloom day • Nagasaki day • Independence day • National sports day • Celebration of important days related to various departments and committees 	

SEPTEMBER-2018	<ul style="list-style-type: none"> Coverage of syllabus as per academic plan Mid II exams Review of students attendance Preparing the students for Semester end exams 	<ul style="list-style-type: none"> N.S.S Day celebrations IQAC Quality enhancement initiatives Review meeting with departments and committees 	<ul style="list-style-type: none"> Teachers' day celebrations guru pujotsavam International Literacy day Celebration of Important days by various departments and committees 	
OCTOBER-2018	<ul style="list-style-type: none"> SEMESTER END EXAMINATIONS 	<hr/>	<ul style="list-style-type: none"> Celebration of important days by various departments and committees 	
NOVEMBER-2018	<ul style="list-style-type: none"> Commencement of classes for II/IV/VI semesters Coverage of Syllabus as per Curricular plan(Theory & practical) Review of students attendance 	<ul style="list-style-type: none"> Parent Teacher meeting Staff meeting Selection & University Tournaments Review meeting with department and committees 	<ul style="list-style-type: none"> World Environment Protection Day Elimination of Violence on Women-Nov "25"/Women Empowerment Cell National Education Day 	

DECEMBER- 2018	<ul style="list-style-type: none"> • Coverage of Syllabus as per Academic Plan • Slip tests • Review of students attendance 	<ul style="list-style-type: none"> • Parent Teacher Meeting • Review meeting with department and committees • Conduct of student centric activities • Field visits/Trips/Projects/Surveys 	<ul style="list-style-type: none"> • Human Rights Day –10th Dec • World AIDS Day Rally, Red Ribbon Club Activities • Consumer Day Celebration by Dept. of Commerce • Celebration of Important days by various departments and committees • Swatch Bharat 	
JANUARY- 2019	<ul style="list-style-type: none"> • Coverage of Syllabus as per Academic Plan • Mid I exams • Remedial coaching to academically backward students • Review of students attendance 	<ul style="list-style-type: none"> • Meeting with Departments and Committees • Collection of feedback from students/parents /academic Peers • Internal academic audit • Conduct of Student centric activities 	<ul style="list-style-type: none"> • National Youth Day • Voters Day rally • Republic day • Celebration of Important days by various departments and committees • Swatch Bharat 	
FEBRUARY- 2019	<ul style="list-style-type: none"> • Coverage of Syllabus as per Academic Plan • Mid II exams • Visit to local junior colleges-Admission Campaign • Release of College brochure 	<ul style="list-style-type: none"> • Submission and verification of all academic records • Constitution of college admissions committee • Conduct of Student centric activities • Meeting with Departments and Committees 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees • Distribution of College Magazine • Swatch Bharat 	

	<ul style="list-style-type: none"> • Review of student attendance 	Committees		
MARCH-2019	<ul style="list-style-type: none"> • Coverage of Syllabus as per Academic Plan • Pre- final examinations • Commencement of university Practical examinations • Visit to local junior colleges-Admission Campaign • Remedial classes • Revision of syllabus 	<ul style="list-style-type: none"> • Review of Results of Pre final exams • Annual stock verification of Labs, Library and office • Meeting with Departments and Committees • Career guidance program for final year students • Conduct of Student centric activities 	<ul style="list-style-type: none"> • International women's Day • World Consumer Rights Day • Celebration of Important days by various departments and committees • Swatch Bharat 	
APRIL-2019	<ul style="list-style-type: none"> • Commencement of university Semester End examinations 	<ul style="list-style-type: none"> • Collection of Data for AQAR 2018-19 • Up dation of CollegeActivity register • Meeting with Departments and Committees 	<ul style="list-style-type: none"> • Celebration of Important days by various departments and committees 	

Chandru
ACADEMIC CO-ORDINATOR

VDe
IQAC CO-ORDINATOR

R.K. Raja
PRINCIPAL
SAS GOVT. DEGREE COLLEGE
NARAYANAPURAM
West Godavari District.
Pin: 534 406, Andhra Pradesh